

## ALTERING DOCUMENTS

### Honor Code Definitions II. C. (16)

Altering or falsifying academic documents such as transcripts, change of schedule forms, closed class cards, doctors' excuses, grade reports, and other such documents.

SEMESTER	OFFENSE	FACULTY OR HONOR COUNCIL DECISION	SANCTION
Fall 2020	Student took an online exam for credit in Math and submitted it over Canvas then told the professor falsely that they were having issues with the submission over Canvas. The professor allowed the student to email answers to him, but student corrected at least one of the answers before emailing your answers to the professor.	Honor Council	Received an "F" for the course.
Summer 2020	None		
Spring 2020	Student was not in attendance in Sociology but had someone sign student in as present using an online attendance registration system.	Faculty	Was counted absent for the day and received a deduction of 20 points on the final Attendance and Participation course grade (maximum score of B).
Spring 2020	Student was not in attendance in Sociology but had someone sign student in as present using an online attendance registration system.	Honor Council - <span style="color: red;">(2nd offense Automatic Referral )</span>	Received an "F" for the course and not allowed to drop the course.
Spring 2020	Student submitted for credit in Computer Science answers for exam 2 that student modified after the exam ended. In addition, student used a cell phone or other device during the final exam in Computer Science in violation of the professor's instructions.	Honor Council	Pending
Fall 2019	None.		
Summer 2019	Student falsely claimed that student's midterm score in Mathematics should have been a 61 rather than a 31, and student sent an email to the professor with a falsified cover page for the midterm paper to prove the alleged mistake.	Honor Council	Suspension for three semesters and probation on return to Baylor with assignment due to complete probation. Another violation will result in expulsion.

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Spring 2019	Student recorded attendance in Environmental Science and attempted to take an online quiz without actually being present in class, but did so by obtaining codes from a student in attendance.	Honor Council	Received an "F" for the course but allowed to drop the course retroactively.
Spring 2019	Student presented medical discharge papers with altered dates to her professor for Chemistry in an attempt to be allowed to take a make-up exam for an exam missed on April 13, 2019. In addition, when student then missed the make-up exam, student presented an additional date-altered document and claimed that an adverse reaction to medication had prevented student from attending the make-up exam. When asked by the professor if student was in contact with a case manager, student lied.	Honor Council	Pending
Spring 2019	Student submitted an altered doctor's note to obtain one or more excused absences in Geology.	Faculty	Absences were not excused.
Fall 2018	Student submitted weekly lesson plans for credit in Education on which student had forged the required mentor's signature.	Faculty	Was given a contract with required behaviors to complete the program. Was moved to a different school, and continued with intern supervisor.
Fall 2018	Student altered the professor's syllabus for Mathematics to show an incorrect room number for the professor's office and then claimed that student was not able to show up for a make-up exam on time due to the mistake.	Faculty	Received an "F" for the course.
Fall 2018	Another student signed in for student on multiple occasions for attendance purposes in Chapel and student was not in attendance.	Faculty	Did not receive credit for the course.
Fall 2018	Student changed answers on a take home quiz in Political Science after hearing other	Faculty	Received a score of "0" on the quiz.

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	students talk about the correct answers. Student also misrepresented facts to the professor by certifying that all the answers were entirely student's own.		
Summer 2018	In order to receive excused absences and make up tests missed in Music, student submitted a falsified note to the professor to document that he was under the care of a counseling professional during that time.	Honor Council	Received a "0" for each of the two tests that were the subject of the false documentation.
Summer 2018	Student submitted to employer a falsified letter from a university official asking that student be excused from work for the first week of August in order to complete requirements for the university program.	Faculty	Received a verbal warning.
Spring 2018	None.		
Fall 2017	While reviewing a graded exam in Psychology, student altered two answers to essay questions on the exam and then resubmitted the exam to the professor asking for additional points to be awarded.	Faculty	The exam grade was reduced by half a letter grade and the violation was reported to the Office of Academic Integrity.
Fall 2017	Student submitted 5 altered or fabricated doctor's notes to the professor in Apparel Design and Merchandising so that student could receive credit for work submitted late.	Faculty	Received a one letter grade deduction from final grade for the course.
Summer 2017	In order to obtain an academic advantage, student provided a falsified transcript from McLennan Community College (MCC) to Baylor University indicating student took courses student either did not take or did not finish during the summer 2017 minimester at MCC and that student received grades for those courses when student did not.	Honor Council	Immediate suspension for two semesters.
Summer 2017	Student forged the signature of an academic	Honor	Suspended for two semesters.

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	advisor on an add-drop form student then submitted to the University to drop 3 classes.	Council - (2nd offense Automatic Referral )	
Spring 2017	Student submitted a falsified doctor's note in order to have student's absence from class excused in Italian.	Honor Council - (2nd offense Automatic Referral )	Received an "F" for the Course and suspended for one year.
Spring 2017	Student submitted a transcript to a Fraternity at Baylor University for the purpose of verifying student's GPA in order to be allowed to join as a New Member. The grades on the transcript student gave to the organization were falsified, and, in addition, student misrepresented the facts related to the grades and the reason student was submitting the transcript that had not been requested by the organization.	Honor Council	Probation until graduation. Terms of probation include writing a letter of explanation to the fraternity, 40 hours of community service and writing a reflection journal.
Spring 2017	During the Spring semester 2017 student committed the following acts and pattern of academic dishonesty related to student's Philosophy course: 1. Student lied to the professor saying student had worked on a project with student's group and submitted it, when student had not. 2. Student lied to the professor about the reasons for missing a test in the class and, without being asked, produced a forged doctor's note as purported proof of the claim; 3. Student lied to the professor about having to miss class to attend the funeral of a	Honor Council	Pending return of student to Baylor.

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	<p>relative. Student did go on a trip but lied about the reason and the destination. In support of these claims student presented a forged flight itinerary and a forged funeral program.</p> <p>4. Student continued to repeatedly attempt to deceive the professor until the end of the semester when he contacted student to come meet with him about the above issues.</p>		
Spring 2017	Student forged the signature of a faculty member on an add-drop form student then submitted to the University to drop several classes.	Honor Council - (2nd offense Automatic Referral )	Suspended for two semesters.
Fall 2016	In order to have absence from class excused, student sent an email to your professor in Spanish saying that student had gone to the hospital that morning, when student had not, and sent a picture of a hospital armband as proof of the claim. In fact, the armband in the picture was one from an earlier visit to a hospital in California.	Faculty	Received a "0" for the quiz missed in class that day, and absence was changed to "unexcused".
Summer 2016	Student created a fake email account appearing to be related to a Baylor program and forwarded an email misrepresenting facts about self from that account to Baylor officials in order to gain an academic scholarship. In addition, student lied to University staff members when asked questions about the email.	Faculty	Did not receive the scholarship and was not allowed to mentor in the program.
Spring 2016	Student submitted a falsified doctor's note in an attempt to be allowed to make up an exam in Music. Student submitted this forged doctor's note to obtain excused absences in at	Faculty	Will not be allowed to make up the exam and will not be allowed to drop the course. If already dropped the course, will be reinstated.

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	least two other courses.		
Fall 2015	In Biology student altered a graded exam then lied to the professor by saying that the exam had been graded incorrectly.	Faculty	Received a "0" for the exam, the grade cannot be replaced with the grade on the final exam, and if student dropped the course in an attempt to escape the penalty, student will receive an "F" for the course.
Fall 2015	In order to drop Lifetime Fitness and Music, student submitted to the Baylor registrar an "Add/Drop" form containing a forged signature for student's advisor.	Faculty	Student was reinstated in the two courses indicated on the Add/Drop form and given the earned grade for each.
Fall 2015	Student signed the attendance record for two students who were not present in Psychology.	Faculty	Points were deducted from class participation grade and the incident was reported to: 1. The department chair, 2. Student's ROTC Supervisor, and 3. The Office of Academic Integrity
Fall 2015	Student submitted falsified time cards claiming hours worked for an internship in Human Performance that student had not worked.	Faculty	Received an "F" for the internship.
Summer 2015	Student forged initials on a falsified grade report for English then submitted to the academic advisor.	Honor Council – (2nd offense Automatic Referral )	Received a Permanent "F" for the course. "F" will remain in the GPA. Required to write a Reflection Journal meeting approval of OAI Director and Honor Council Chair, and must meet with Associate Dean of Student Conduct Administration before December.
Summer 2015	Student altered a graded quiz in Mathematics then lied to the professor by saying that the quiz had been graded incorrectly and points should be returned.	Faculty	Received a permanent "0" on the quiz.
Spring 2015	Student falsely told professor that student had completed an extra credit assignment for credit in Economics but had not received extra points. Having no record that student had submitted the assignment the professor asked student to provide	Faculty	Received no points for the assignment and violation was reported to the OAI.

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	the graded assignment, and student provided a fabricated graded assignment.		
Spring 2015	Student recorded attendance and took a lecture quiz online without being present in class for Environmental Studies.	Honor Council	Pending return of student to Baylor.
Spring 2015	Student recorded attendance and took a lecture quiz online without being present in class for Environmental Studies.	Faculty	Received a "0" on the quiz and the violation was reported to the Office of Academic Integrity.
Spring 2015	Student recorded attendance and took a lecture quiz online without being present in class for Environmental Studies.	Faculty	Received an "F" for the course unless the course was dropped. Received a "0" for the quiz.
Spring 2015	Student sent a falsified email, purportedly from the professor, to other class members in Geology canceling the class.	Faculty	The violation was reported to the Office of Academic Integrity.
Spring 2015	Having been instructed by the professor to use no outside sources, student submitted for credit in Political Science a paper containing passages taken word for word or in substance from the internet without properly identifying said passages or crediting the original author(s). When the professor contacted student to let student know that student was failing the course for excessive absences and plagiarism, student claimed to have just been released from the hospital following surgery and attached a manufactured or forged doctor's note as proof of the claim.	Honor Council – (3rd offense Automatic Referral )	Received an "F" in the course for the plagiarism and excessive absences. Expelled for 3 <sup>rd</sup> violation.
Fall 2014	On several occasions student signed the roll sheet used for counting attendance in Lifetime Fitness, but left class immediately thereafter.	Faculty	Received a deduction from participation grade of 15 points for each day that student left class after signing the roll.
Fall 2014	Student told professor that an assignment student had submitted for credit in Family and	Honor Council	NOT GUILTY

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	Consumer Sciences had not been graded, when it had been, and further provided the professor with a copy of the assignment without the evaluation to try to prove student's misrepresentation that the assignment had not been graded.		
Summer 2014	Student repeatedly misrepresented facts to professor in Physics and manufactured emails to attempt to support the misrepresented facts in order to gain an extension of time to complete an assignment.	Honor Council	Received a permanent "F" for the course.
Spring 2014	Student forged the name of a professor to three petitions for course substitutions, and then submitted the petitions for approval.	Honor Council	Placed on probation for remainder of time at Baylor. Any further violation will result in automatic suspension in addition to any other sanctions for additional offense.
Spring 2014	Student submitted an assignment for credit in Chemistry and it was marked with a deduction of -20% by the teaching assistant because it was turned in late. The assignment was returned to student for further work. Student then altered the document to remove the designation of point deduction and submitted it to another TA for credit.	Honor Council	Received a permanent F for course with option to retake course for credit.
Spring 2014	Student submitted for credit in Civic Education and Community Service a falsified record of volunteer hours which included either a forged or duplicated signature for the volunteer coordinator.	Faculty	Received an "F" for the course.
Fall 2013	Student took a letter previously written by student's professor and changed the letter, then submitted it as a reference letter from student's own email accounts for two different	Faculty	Removed from the applicant pool for both internships.

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	internship programs.		
Fall 2013	Student altered an email University staff member had sent student and then forwarded the altered email to the Office of the Dean of Arts and Sciences at Baylor as evidence that student had been given permission to take last 30 hours away from Baylor, when in fact, the staff member's original email had denied the request.	Honor Council – (2nd offense Automatic Referral )	Official transcript will include this statement, "Student carries two permanent Honor Code violations."
Summer 2013	None		
Spring 2013	Student forwarded a falsified email, purportedly from Assistant Registrar and copied to student, to the professor in an attempt to have grade for the fall 2012 semester in Mathematics changed to a higher grade.	Honor Council	Placed on probation for the Spring 2013 semester. Any future Honor Code violation will result in suspension for a fall or spring semester.
Spring 2013	While reviewing student's exam in Biology, in order to receive credit for one of the problems, student erased and changed an incorrect answer to the problem, then told the professor falsely that there was an erasure error.	Faculty	Forfeited all participation points. Also reported to academic advisor.
Spring 2013	Student altered a test and then asked to have it regraded in Mathematics. Student lied to the professor, stating there were two questions that deserved more credit than student had been given, when in fact, student had changed the answers after the test was returned.	Faculty	Received the actual grade earned on the test.
Spring 2013	Student falsified the signature of student's mentor teacher on course documents in order to gain credit for work that had not been done in accordance with class requirements.	Faculty	Received an "F" for the course.
Fall 2012	In order to receive an academic advantage,	Faculty	No sanction was imposed since not currently enrolled

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	student presented to university officials in the Institute for Air Science a fake Commercial Pilot's license and a fake verification letter purportedly signed by an FAA official.		as a student. If student returns to Baylor, must meet first with representatives of department and Office of Academic Integrity.
Fall 2012	Student forged the signatures of two teaching mentors onto lesson plans that student then submitted for credit in Teacher Education.	Faculty	Received a "0" on the assignment and required to write letters of apology.
Fall 2012	Student submitted a falsified doctor's note to excuse an absence in Chemistry where student missed a laboratory experiment required for student's grade in the course.	Faculty	Received a "0" for the missed lab, lost TA points (10% of grade) and may not drop any grades for the course.
Fall 2012	Student submitted a falsified doctor's note to excuse an absence in Chemistry where student missed a laboratory experiment required for student's grade in the course.	Faculty	Received a "0" for the missed lab, lost TA points (10% of grade) and may not drop any grades for the course.
Fall 2012	Student changed the name on another student's exam in Biology to student's name and told the professor that the exam was student's when it was not.	Faculty	Received a "0" on the exam.
Fall 2012	Student submitted a falsified doctor's note to excuse an absence in Chemistry.	Faculty	Received a "0" on the assignment.
Fall 2012	Student a falsified doctor's note to excuse an absence in Chemistry. Student also provided a similar falsified doctor's note for another student to use and lied to that student about the validity of the note. Finally, when questioned about the note by the professor student misrepresented facts about the incident repeatedly.	Faculty	Received a "0" on two assignments and forfeit attendance and conduct grades.
Fall 2012	Student submitted a falsified doctor's note to excuse an absence in Chemistry where student missed a laboratory experiment required for student's grade in the course.	Faculty	Received a "0" for the missed lab, lost TA points (10% of grade) and may not drop any grades for the course.
Fall 2012	In order to drop Baylor interdisciplinary Core	Faculty	Received a "DF" for the course.

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	class with a passing grade, student submitted an Add/Drop form to the Office of the Registrar marked with a "DP" designation and containing a forged signature for the professor. The form which had been approved and signed by the professor contained a "DF" designation.		
Fall 2012	In order to drop Human Performance class, student submitted an Add/Drop form to the Office of the Registrar marked with a "DP" designation and containing a forged signature for the professor.	Faculty	Receive a "DF" for the course.
Fall 2012	Student submitted for credit in Music class four journals and signature pages summarizing student's observations in music classes at local public schools. Three of the four signature pages contained forged signatures, three of the four journals contained false information, and student lied about having attended and observed the music classes on the days in question.	Faculty	Received a "0" for the assignment.
Summer 2012	Student misrepresented facts to a university representative in order to be allowed to add a class late. In addition, after being allowed to add that class, student altered the university form to add another class that had not been approved.	Faculty	Received a letter of reprimand.
Spring 2012	Student fabricated an email indicating it was from a University administrator when it was not, and sent it to student's father as if student had forwarded it from the administrator. In addition, the email claimed falsely that a computer error was responsible for student's inability to register for Spring	Honor Council	Pending return of student to Baylor.

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	2012 classes. In fact, student had been suspended for academic reasons. Student also included one of the administrator's co-workers on the email further exacerbating the offense.		
Spring 2012	On multiple occasions, with accused student's knowledge, another student or students signed accused student's name to the attendance sheet in Art when accused student was not present in class. When confronted about this, accused student misrepresented the facts to the professor about the incidents in question.	Faculty	Absences recorded for each of the instances. Final grade reduced by one letter grade. Student required to sit on the front row in assigned seating until the end of the semester.
Spring 2012	Student altered answers on a graded exam in Math and presented the corrected exam to the professor falsely claiming that it had been misgraded.	Faculty	Received a "0" on the exam.
Spring 2012	Student submitted a falsified excuse note from the Baylor Health Center to the lab TA in order to make up a lab student had missed in Environmental Science. In addition, student gave the TA a \$50 gift card at the same time.	Faculty	Received a "0" for the lab report.
Spring 2012	In order to receive credit for attendance, student misrepresented facts to the professor about two absences in Business. In addition, student manufactured documents and presented them as notes for the two class periods when in fact student did not attend class those days.	Faculty	Received an "F" for the course.
Fall 2011	After giving a quiz in Spanish, the professor gave the correct answers to the quiz before he asked for the papers to be submitted. While he was giving the answers, student wrote the answers on a second sheet of paper and then	Honor Council	NOT GUILTY. None.

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	submitted those answers, instead of the original answers, for a grade on the quiz.		
Fall 2011	While the professor in Family and Consumer Sciences was giving correct answers to a quiz taken September 29, 2011 that she had just returned to student graded, student erased and corrected answers to three questions on the scantron form and then resubmitted it claiming it had originally been graded wrong.	Faculty	Received a "0" for the exam.
Fall 2011	When questioned by professor about an assignment for Educational Psychology that was overdue, student lied by saying student had already emailed the assignment to professor when student had not. Student also claimed to have completed the 3-hour observation of the Piper Child Development Center when student had only completed 2 hours of the observation. On the last day for late assignments to be accepted, student did submit the assignment for credit. When professor asked about the third hour, student lied and told professor that student had actually completed the three hours but had made a mistake on the time log. Having been asked for documentation of the third hour of observation by professor, student presented to professor a revised time log indicating falsely that student had completed the observation from "9-noon". The instrument also contained a signature student had forged for the director of the Piper Child Development Center.	Faculty	Received an "F" for the course.
Fall 2011	Student submitted falsified doctor's notes in order to obtain excused absences in French.	Faculty	Received an "F" in the class.

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Fall 2011	Student emailed to the Journalism professor a scanned copy of a doctor's note on which student had changed the date.	Faculty	Received an "F" for the course.
Fall 2011	Student signed another student's name on the attendance form in Political Science. That student was not in attendance.	Honor Council	Reduced grade in course by one-half letter grade.
Summer 2011	Student changed an answer on a graded exam in Math and told the professor that the answer had been incorrectly graded.	Faculty	Received an "F" for the course.
Spring 2011	Student was absent for a test in German and upon request from the professor for a doctor's note, student presented an excuse from the Baylor Health Center on which the date had been altered from another date to the date of the test. In addition, student misrepresented facts to the professor about student's reason for the absence.	Faculty	Received a "0" for the test.
Spring 2011	Student submitted as student's own for credit in Biology an exam Scantron student had taken from another student without the other student's knowledge. In addition, student altered the document to make it appear as if it were student's own and lied to the faculty member about the altered document.	Faculty	Received an "F" for the course.
Spring 2011	Student forged the signature(s) of other student(s) on attendance sheet(s) in Physics when the other student(s) was(were) not present for class.	Faculty	Received a "0" for the attendance/participation portion of the course grade.
Spring 2011	Student forged the signature(s) of other student(s) on attendance sheet(s) in Physics when the other student(s) was(were) not present for class.	Faculty	Received a "0" for the attendance/participation portion of the course grade.
Spring 2011	Student forged the signature(s) of other	Faculty	Received a "0" for the attendance/participation

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	student(s) on attendance sheet(s) in Physics when the other student(s) was(were) not present for class.		portion of the course grade.
Spring 2011	Student forged the signature(s) of other student(s) on attendance sheet(s) in Physics when the other student(s) was(were) not present for class.	Honor Council – (2 <sup>nd</sup> offense Automatic Referral )	Received a permanent “F” in the course but may retake the course.
Spring 2011	Student forged the signature(s) of other student(s) on attendance sheet(s) in Physics when the other student(s) was(were) not present for class.	Faculty	Received a “0” for the attendance/participation portion of the course grade.
Spring 2011	Student forged the signature(s) of other student(s) on attendance sheet(s) in Physics when the other student(s) was(were) not present for class.	Faculty	Received a “0” for the attendance/participation portion of the course grade.
Spring 2011	Student submitted for credit for benchmarks 10, 17 and 18 in Teaching Education class at Mountainview Elementary School and another fake letter student falsely represented was signed by a parent. Additionally, during a 3 way conference review, student initially lied about the letters when discussing benchmarks 17 and 18.	Faculty	Received a “0” for assignments and for professionalism grade for the course.
Spring 2011	Student forged the signature(s) of other student(s) on attendance sheet(s) in Physics when the other student(s) was(were) not present for class.	Faculty	Received a “0” for the attendance/participation portion of the course grade.
Spring 2011	Student forged the signature(s) of other student(s) on attendance sheet(s) in Physics when the other student(s) was(were) not present for class.	Faculty	Received a “0” for the attendance/participation portion of the course grade.
Spring 2011	Student forged the signature(s) of other student(s) on attendance sheet(s) in Physics	Faculty	Received a “0” for the attendance/participation portion of the course grade.

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	when the other student(s) was(were) not present for class.		
Spring 2011	Student forged the signature(s) of other student(s) on attendance sheet(s) in Physics when the other student(s) was(were) not present for class.	Faculty	Received a "0" for the attendance/participation portion of the course grade.
Spring 2011	Student forged the signature(s) of other student(s) on attendance sheet(s) in Physics when the other student(s) was(were) not present for class.	Faculty	Received a "0" for the attendance/participation portion of the course grade.
Spring 2011	Student forged the signature of the site supervisor on a final site evaluation and site time log sheet and then submitted these documents for credit for student's practicum in Family and Consumer Sciences.	Faculty	Received an incomplete and required to repeat the course and practicum. Also required to write letters of apology, read the book "There's No Such Thing As Business Ethics "and submit a paper on it, and write another paper on "Ethical Standards in the Workplace."
Spring 2011	Student submitted two falsified doctor's excuses to professor to excuse absences in Spanish.	Honor Council – (2 <sup>nd</sup> offense Automatic Referral )	Pending
Spring 2011	Student submitted for credit in Human Performance a paper student claimed had been submitted and graded earlier in the semester, however the handwritten grade on the paper submitted was not that of the professor.	Faculty	Received a "0" on the assignment.
Fall 2010	<ol style="list-style-type: none"> <li>1. Student presented to professor a falsified medical excuse in order to take a test ENV that student had missed.</li> <li>2. Student lied to professor when student told her that student had gone to the Hillcrest emergency room;</li> <li>3. When asked to provide a medical excuse</li> </ol>	Honor Council – (2 <sup>nd</sup> offense Automatic Referral )	Received an "F" for the course and required to perform 20 hours of community service.

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	<p>that student claimed to have for missing class, student gave professor an excuse for a date during the week prior to the absence.</p> <p>4. When asking professor to reconsider the sanction, student claimed to need only 16 credit hours to graduate; however university records did not indicate that student was on the graduation list.</p>		
Fall 2010	<p>Student changed incorrect answers to correct answers on an exam that was returned for review in Family and Consumer Sciences, and student resubmitted the corrected exam for a new grade telling the professor that the scanner had made an error in grading the exam.</p>	Faculty	Received the grade originally made on the exam.
Fall 2010	<p>Student changed an incorrect answer on an exam Scantron that had already been returned to student in Finance and resubmitted the Scantron with the corrected answer.</p>	Faculty	Received a "0" for the exam.
Spring 2010	<p>Student misrepresented GPA on petition for course overload in order to be allowed to take the overload, and student altered the approved course overload petition and presented it, as altered, to another academic office in order to be allowed to take additional hours to those granted.</p>	Faculty	Received an official written reprimand from the College of Arts and Sciences and overload petition for Spring 2010 was denied.
Spring 2010	<p>Student engaged in dishonorable conduct in connection with an academic matter when student submitted to the Director of Academic Support Programs a falsified email exchange between student and Director that included a falsified university document (purported to be an unofficial transcript) showing grades student had not earned.</p>	Honor Council	None. Student has withdrawn from the university. Hearing will be held if student returns to the University.

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Spring 2010	In order to drop English student submitted a Change in Schedule form to Registration and Academic Records on which student had marked out the "DF" box that the professor had checked and entered student's own check in the "DP" box.	Honor Council	Received a permanent "F" in class.
Spring 2010	Student submitted a falsified doctor's excuse for missing an exam in Math and lied about having taken another student to the hospital during the exam.	Faculty	Received a "0" for the exam.
Spring 2010	Student submitted a falsified doctor's excuse for missing an exam in Math and lied about having been to the hospital during the exam.	Faculty	Received a "0" for the exam.
Fall 2009	Student submitted a Change in Schedule form requesting to drop Chemistry containing a signature and check in the DP field which were not those of the instructor of record.	Honor Council	Received DF in course, placed on probation until May 1, 2010, and required to complete 20 hours of community service.
Fall 2009	Student submitted a Change in Schedule form requesting to drop Computer Science containing a check in the DP field. The signature on the form was not that of the instructor of record, and student was, in fact, failing the class.	Honor Council	NOT GUILTY. None.
Summer 2009	Student falsely claimed to have submitted a valid "Change in Schedule" form to the Registration and Academic Records office earlier in the semester to withdraw passing from a class and submitted a copy of a form to Registration and Academic Records as proof which had a forged	Honor Council	Received an "F" in course, 20 hours of community service, and a paper (2000 word minimum) about the legal, professional, and personal ramifications of forgery. Failure to complete community service and the paper by the deadline will result in suspension for the spring 2010 semester.

## ALTERING DOCUMENTS

### Honor Code Definitions II. C. (16)

Altering or falsifying academic documents such as transcripts, change of schedule forms, closed class cards, doctors' excuses, grade reports, and other such documents.

	signature of the professor of the class.		
Spring 2009	Student submitted a "Change in Schedule" form to Registration and Academic Records containing a forged signature for student's professor and a forged check by the DP box.	Honor Council	Received a permanent "F" in course and 20 hours community service to be completed by June 1, 2009. Failure to complete the hours will result in suspension for the fall 2009 semester.
Spring 2009	Student submitted a "Change in Schedule" form to the Registration and Academic Records Office which contained a forged check in the assigned grade box. The professor had not completed that section of the form.	Honor Council	NOT GUILTY.
Spring 2009	Student submitted a "Change in Schedule" form to the Registration and Academic Records Office which contained a forged signature and a forged check in the assigned grade box.	Honor Council	Received a "DF" in the course and 20 hours of community service. Failure to complete the community service by the deadline will result in suspension for the spring 2010 semester.
Spring 2009	Student submitted a "Change in Schedule" form to the Registration and Academic Records Office which contained a forged check in the WP assigned grade box.	Honor Council	Received an "F" in the course and 40 hours of community service. Failure to complete the community service by the deadline will result in suspension for the spring 2010 semester.
Spring 2009	Student took an exam on a Scantron form which was returned with a grade of 66. Later, student resubmitted the Scantron form with 12 altered answers claiming that a mistake had been made in the grading. The grade on the altered exam form was 102.	Faculty	Received a "0" on the exam.

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Spring 2009	Student submitted a homework assignment claiming that it had been submitted earlier, graded and returned with a grade of "3", but that the TA had not uploaded the grade to Blackboard. In reality, student had forged the grade and the TA's initials. The original assignment grade was a "0".	Faculty	Received the original grade of "0" on the assignment.
Fall 2008	Student submitted a "Change in Schedule" form for Spanish to Registration and Academic Records containing a forged signature for the professor and a forged check in the "DP" Grade Assigned box.	Honor Council – (2 <sup>nd</sup> offense Automatic Referral )	Received an "F" in course, is suspended for spring and summer, 2009, cannot earn transfer credit while suspended, and is on probation until graduation.
Fall 2008	Student submitted a signed "Change in Schedule" form for English to Registration and Academic Records, and completed a section of that form (the grade to be assigned) that student was not authorized to complete. The assigned grade may only be completed by the professor of the course.	Faculty	Grade changed to "DF".
Fall 2008	Student submitted a "Change in Schedule" form for Human Performance to Registration and Academic Records and completed a section of that form (the grade to be assigned) that student was not authorized to complete. The assigned grade may only be completed by the professor of the course.	Faculty	Grade changed to "DF".
Fall 2008	Student submitted a "Change in	Honor	Received a permanent "F" in the course and 20 hours of

## ALTERING DOCUMENTS

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	Schedule" form for Mathematics to Registration and Academic Records containing a forged signature for the professor.	Council	community service.
Fall 2008	Student submitted a "Change in Schedule" form for Theater to Registration and Academic Records containing a forged signature for the professor.	Honor Council	Received a permanent "F" in the course and 40 hours of community service.
Fall 2008	Student submitted a "Change in Schedule" form for Mathematics to Registration and Academic Records containing a forged signature for the professor and a forged check by the "DP" Grade Assigned box.	Honor Council	Received a permanent "F" in the course and 40 hours of community service.
Fall 2008	Student submitted a falsified physician's note from the Baylor Health Center to excuse an absence in Finance.	Honor Council	Received an "F" in the course.
Summer 2008	Student submitted to the Baylor registrar a "Change in Schedule" form marked "DP" for Biology and Chemistry containing forged signatures of the professors.	Faculty	Placed back in classes and no refund issued.
Spring 2008	Student submitted a withdrawal form for Biology containing a forged signature.	Faculty	Required to submit new withdrawal form. Grade changed to "WF". Authorization to allow professor to submit evaluation will be included with all applications to medical schools.
Spring 2008	Student submitted an unofficial transcript containing falsified grades and an elevated GPA along with application for acceptance into two Finance classes.	Honor Council	Suspension for two semesters.
Fall 2007	Student lied about class attendance in Health Education. Student also	Faculty	Received a "0" on the assignment.









## ALTERING DOCUMENTS

### Honor Code Definitions II. C. (16)

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